REGULAR MEETING OF THE KEYSVILLE TOWN COUNCIL HELD ON May 11, 2026

The regular meeting of the Keysville Town Council was held on Monday, May 11, 2026, at 7:00 p.m. at the Keysville Town Office. Present were Mayor Robert J. Schaefer, presiding, and Council Members Wendy Gallion, Rhonda Benn, Scotty Jackson, and Rachael Clark. Council Members, Vice Mayor Anthony Ferranto and Council Member Tom Fisher, were absent. Staff present included Sherry Marker, Town Clerk, and no guests were in attendance.

Mayor Schaefer called the meeting to order and welcomed all in attendance.

Council Member Benn offered the invocation.

Public Comments:

Proposed Townhome Development – Pine Haven Street

Mayor Schaefer presented the Council with a plat for the proposed townhome development on Pine Haven Street, which had been submitted by Steve Morris. Mayor Schaefer informed Mr. Morris that the Council is awaiting the building permit before making a decision on whether to consider including the requested $60,000 for water and sewer line extensions associated with the potential development.

Minutes:

Motion to approve April 13, 2026, minutes was made by Council Member Jackson and seconded by Council Member Gallion. Motion was carried unanimously.

Financials:

Motion was made by Council Member Benn and seconded by Council Member Gallion to approve the April 2026 financials and pay the bills. Motion was carried unanimously.

Committee Reports

Street and Library

Alley Maintenance and Pothole Concerns

Council Member Benn reported that the alley beside the post office has several large potholes. Part of the alley is towns, while the remaining portion is owned by R. B. Clark. Mayor Schaefer stated that he would look into the matter.

Handrails - Keysville Subway

Council Member Gallion reported that there has still been no response from VDOT regarding the handrails in front of the Keysville Subway.

Water

Nothing to report.

Wastewater

USDA Account Setup

Mayor Schaefer reported that he has established an account with the USDA.

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Old Business

Nuisance Ordinance

Council Member Benn reported that she had spoken with Debra Andrews regarding the County's nuisance ordinance and was informed that it has been very successful. Mayor Schaefer stated that the Town's nuisance ordinance is now in place and that the next step will be for the new Town Manager, Stephanie Clay, to begin implementing the process upon assuming her duties. He also stated that Ms. Clay will be arranging a meeting with Town Manager Mary Wylie of Charlotte Court House.

Street Sweeper Maintenance

Council Member Benn also inquired about the use of the street sweeper. Mayor Schaefer reported that he is obtaining a repair estimate from Sam Church.

New Business

BOOMS Project Site Visit

Mayor Schaefer reported that representatives from Phase II of the BOOMS Project will be in Town on August 6–7 to select three to five buildings for participation in the project.

Mayor's Report

Upcoming Meetings and Events Reminder

Mayor Schaefer reminded Council members of the Budget Session scheduled for May 19 at 5:30 p.m. and the Lions Club Car Show on May 23 from 4:00 p.m. to 7:00 p.m.

Memory Care Meeting Invitation

Patricia Berkley invited the Mayor and Council members to attend a Memory Care Workshop on May 17 from 5:30 p.m. to 7:00 p.m.

Water and Sewer Rate Discussion

Mayor Schaefer stated that he will present the proposed water and sewer rates at the budget hearing for discussion.

FOIA Training Information

Mayor Schaefer also stated that he will email the link to the FOIA online webinar to Council members.

Adjournment:

Motion was made by Council Member Benn and seconded by Council Member Jackson to adjourn the meeting. The meeting was adjourned at 7:45 p.m.

Sherry L. Marker, Clerk/Treasurer

Robert J. Schaefer, Mayor